



Road Encroachment Permit Application For Vehicle Ingress and Egress Oldham County Engineer's Office

NOTE: Any person desiring to do work within the county right-of-way for the purpose of creating, maintaining, or removing a road, alley, driveway or other vehicle access within the county right-of-way shall obtain a permit from the Oldham County Engineer's Office using this permit application. The county right-of-way is an area that encompasses the road and portions of land on both sides of the road, which may include curbs, drainage ditches, sidewalks, street signs, and utilities. The width of the county right-of-way varies and can be found by checking your subdivision plat, survey plat, or consulting the Oldham County Engineer's Office.

For Staff Use Only			
Date Received: _____		Permit Number: _____	
\$50 Fee Paid: Yes No		Permit Approved: Yes No	
Payment Form: _____		Date Issued: _____	
Inspector: _____		Pre-Inspection Date: _____	
Inspector: _____		Post-Inspection Date: _____	
A Minimum _____" x _____' HDPE or Equivalent Driveway Culvert is required:		Yes	No
		Expiration Date: _____	

APPLICANT INFORMATION			
Name:	_____		
Company:	_____		
Mailing Address:	_____		
City:	State:	Zip Code:	
Phone:	Fax:		
Email:	_____		

LOCATION OF ENCROACHMENT			
Encroachment Type (circle one):	Commercial	Industrial	Multi-Family Residential
Encroachment Duration (circle one):	Temporary		Permanent
Additional Description (if needed):	_____		
Encroachment (Property) Address:	_____		City: _____
Property Owner:	_____		
Property Owner Phone Number:	_____		
Property Owner Email:	_____		
Estimated Start Date:	_____	Estimated Completion Date:	_____

APPLICANT CERTIFICATION	
<p>Applicant Certification: "I understand that I must place a stake in the center of the proposed vehicle access, ten (10) feet from the edge of pavement, in order for the County to properly evaluate sight-distances. I also understand that I am responsible for satisfying all of the conditions of approval outlined on sheet 2 of this permit application. Lastly, I understand that this permit shall expire within ninety (90) days, or as otherwise stated in the permit, unless extended by the County prior to expiration."</p>	
<p>_____ Printed Name of Applicant</p>	
<p>_____ Signature of Applicant</p>	<p>_____ Date</p>



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ENCROACHMENT REQUIREMENTS CONDITIONS OF APPROVAL

1. The permit holder agrees to install and maintain all Erosion Prevention and Sediment Control (EPSC) Best Management Practices (BMPs) (i.e., stabilized construction entrance, silt fence, rock check dams, and sediment traps) in operational condition throughout the duration of the project until final soil stabilization is complete.
2. The permit holder agrees to complete the encroachment in accordance with the engineering, design, and construction requirements adopted by Oldham County Fiscal Court (Ordinance #19-340-16 and associated resolutions); the approved permit; and associated plans, details, and standards.
3. The permit holder agrees to maintain the encroachment, including any required culvert, in its approved condition.
4. The permit holder will limit ingress and egress to the approved encroachment location during the permitted construction.
5. The permit holder agrees to accept responsibility for any material deposited upon the county road or in the county right-of-way due to construction and shall remove the material (i.e., dirt, mud, and debris) daily.
6. The permit holder agrees to install the encroachment such that it will not have the potential to adversely affect any adjacent or nearby drainage structures.
7. The permit holder agrees to promptly repair the county right-of-way including, but not limited to, the pavement, pavement markings, ditches, shoulders, sidewalks, and storm sewers, resulting from the permit holder's actions or those actions of his agents and/or operators.
8. The permit holder agrees to notify Oldham County Dispatch twenty four (24) hours prior to the permitted closing of a lane or road within the county and notify Oldham County Dispatch immediately upon re-opening a lane or road within the county.

Printed Name Applicant

Signature of Applicant

Date