

## OLDHAM COUNTY SOLID WASTE MANAGEMENT

### ROADSIDE LITTER PICKUP AGREEMENT

Oldham County Fiscal Court, thru its Solid Waste Management Department, hereinafter called the "County" and \_\_\_\_\_ hereinafter called the "Group" recognizing the need and desirability of litter free roads are entering into this "Trash for Cash" agreement to permit the Group to contribute toward the effort of maintaining litter free roads within Oldham County.

BY SIGNATURE BELOW, THE GROUP AGREES TO THE FOLLOWING TERMS AND CONDITIONS:

- The Group must provide a current Non-Profit Status (IRS Determination Letter) with its completed application form and signed agreement to participate. These documents must be provided prior to the assignment of any roadways to be cleaned.
- Participants must be at least ten (10) years of age. When participants are under the age of eighteen (18), the Group must furnish adequate supervision, at least one adult for every three children, but in no event shall anyone less than ten (10) years of age participate in the event.
- Groups must use SignUpGenius to select the date(s) for their roadside cleanup. Long route assignments are given only after a date is selected. Groups electing to clean a short route multiple times per year choose their road from the County's list and then their dates.
- The Group must comply with the instructions provided and will report data requested by the Oldham County Solid Waste Coordinator on the invoice provided. This includes quantities of trash bags filled plus unbagged items, volunteers who participated, and the hours to complete the assignment.
- A Group representative must meet with the Solid Waste Coordinator or designee prior to the cleanup event to collect grabbers, gloves, safety vests, trash bags and other equipment supplied by the County for the event.
- The Group leader must hold a safety meeting which all participants are required to attend prior to the cleanup. All participants must agree to adhere to the safety measures discussed at the meeting. At a minimum, the instructions and safety requirements provided must be discussed.

- After the cleanup, the Group must return the completed invoice form and all equipment, safety vests and unused bags and gloves. If these are not returned, the Group's payment will not be released.
- The Group must bring counted, filled bags of litter to the Recycling Center and will receive an added delivery payment.
- The Group acknowledges that the Solid Waste Coordinator or designee will perform an inspection of the roadsides after the cleanup to verify the quality of the work. If there are areas that need additional cleaning, they must be completed before funds will be released.
- All Groups must participate in at least one "Leaders Don't Litter" event at some time during each calendar year. At least one member of each Group on the master list kept by the Solid Waste Coordinator must sign in and complete a "Leaders Don't Litter" event to remain on the list.
- Groups that do not participate in a roadside cleanup and a Leaders Don't Litter event within a calendar year will be removed from the list of active groups and must reapply to participate again.
- Groups accept full responsibility and liability on behalf of their volunteers should any accident or injury occur during the litter pickup event. It is prudent that the Group secure written permission slips from parents or legal guardians of children 10 to 17 years of age before participating in the cleanup effort.

By signature below, I, \_\_\_\_\_, **Group representative**, acknowledge that I have read and fully understand the guidelines of the roadside litter program and agree to adhere to the conditions and terms of this agreement. Also, by signing this agreement, I have reviewed and accepted the roads assigned to my group and am releasing Oldham County Fiscal Court of any responsibility or liability incurred (accident, injury, etc.) during this litter pickup event.

\_\_\_\_\_  
Group Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Group Name (Please print)

## **INSTRUCTIONS FOR ROADSIDE LITTER CLEANUP**

### **PLANNING**

Do not schedule a pickup during low visibility times of the day (dusk or dawn), on extremely hot/muggy days, or during inclement weather. Rescheduling is not a problem.

Children under the age of 18 must be accompanied by adults by a ratio of 1 adult for every 3 children.

All participants must adhere to local, state, and national guidelines concerning protection and safety from the spread of the COVID 19 virus, specifically: six-foot social distancing; wearing a face covering while riding in vehicles; and washing hands before and after putting on gloves.

Drive the assigned road with a co-pilot a day or two in advance. Make note of heavily littered stretches, blind curves/hills, tall grass, rough terrain, and other issues important to the cleaning crew.

Divide the road into 1-to-4-mile segments, depending on the number of available volunteers and road conditions found after driving it.

Be aware of any participant with special health needs and have a first aid kit available for emergencies.

Select in advance safe bag drop sites for the cleaning crews where drivers can pull off the road.

### **STAGING**

Carpool to the cleanup site as much as possible. Park vehicles not in use clearly off the road surface, preferably in a business parking lot.

Put vests on and take them off without undoing the Velcro tabs. Pull on and off over the head.

If vest tabs must be adjusted, be sure to completely cover the "hook" side of the Velcro when closing.

Distribute bags unperforated or have cleaning crew put single bags through belt loops or individually in pockets.

### **CLEANING CREW**

All participants must wear a safety vest and gloves. Dress for the weather. Wear a hat, long sleeves, or sunscreens to avoid sunburn in the summertime. Wear leather shoes or boots with ankle support to avoid foot injuries.

Phone use is only to call for help or take pictures of irretrievable items.

Do not wear headphones or earbuds. Mono-Bluetooth headsets are okay for hands-free emergency phone use only. No music or podcasts.

## INSTRUCTIONS FOR ROADSIDE LITTER CLEANUP

Be aware of oncoming traffic while working and be prepared to move out of the way of vehicles in emergency situations.

Crews should be placed at pre-determined segments on opposite sides of the road and walk toward each other. Don't cross roadways.

Don't create more litter by dropping bags!! They end up on the ground when pulled out of a pocket where more than one is kept. Cleaning crew must not stuff multiple single bags in one pocket.

A stick can be used to hold a bag open while using the grabber.

Grabbers break easily. Don't worry about it. If the claw gets stuck, tap it lightly and it will spring open.

Double bag when something sharp goes in the bag. **Tie off all bags!**

Do not attempt to fill the bags too full or squeeze/compact the bags since injuries can occur with glass, sharp objects, or other objects in the bags. Average bag weight is 20 lbs.

Clean from the curb or roadside to the mow, tree, or fence line.

Do not clean where you can't walk. Areas with no safe shoulder space, active road construction, or maintenance in progress may be passed over without any deduction to the assigned mileage.

You may climb over guardrails, not fences.

Things that can't be bagged should still be picked up, such as tires, car parts, or furniture, and included in the bag count.

If something is too big to be picked up or is inaccessible, take a picture, and note the location.

Do not pick up highway signs or dead animals.

Avoid over exertion and drink plenty of water.

Be aware of your surroundings. Watch out for snakes, bees, poison oak and ivy, and noxious weeds.

Do not open or remove lids from any containers. Some containers can have dangerous chemicals in them which can cause harm if opened. If in doubt, don't pick it up. Take a picture. Anything that looks suspicious should be called in to Dispatch: (502) 222-0111.

### DRIVING CREW

Driving crews should provide safety, bags, gloves, grabbers, and water to cleaning crews.

\_\_\_\_\_Initials

## **INSTRUCTIONS FOR ROADSIDE LITTER CLEANUP**

Driving crew should consist of the driver and a co-pilot who will navigate, manage phone calls, hand things to the cleaning crew, and load bags in the vehicle.

Drivers should travel close to cleaning crews with flashers on.

Driving crew phone #'s should be on all cleaning crew members' phones.

### **BAG DROP OFF**

All bags must be tied shut, counted, and dropped off in the designated bins at the Recycling Center.

Count items not bagged as one bag per item. The average bag weight is 20 lbs. Heavier items may be counted as multiple bags depending on the weight.

If the litter collection bins are full to the brim, do not mound more bags on top.

Put overflow bags on the ground BESIDE the bins. If they are left in front of the bins, they can snag on the tilt mechanism and rip open.

Put tires on the ground behind the bins.

### **SUPPLIES DROP OFF**

Do not re-band grabbers. Please leave rubber bands in the grabber box.

Set broken grabbers aside from the working ones.

Bag up clean vests apart from used ones.

Get a \$100 or \$50 bonus payment for returning your vests exactly as you received them.

For funds to be released for long route groups, all remaining supplies, vests, and completed invoice must be brought to the Fiscal Court building, where they were picked up. Short route groups must turn in the completed invoice after each cleaning. Supplies are turned in at the end of the year. The building hours are M-F, excluding holidays, 8 a.m. to 4:30 p.m.

\_\_\_\_\_Initials