



**Oldham County Planning and Development Services**  
**Application for Legislative Body Review**

*For Staff Use Only:*

Date: \_\_\_\_\_ Docket No.: \_\_\_\_\_ Staff: \_\_\_\_\_ Fee: \_\_\_\_\_  
Ordinance #: \_\_\_\_\_ 1<sup>st</sup> Reading: \_\_\_\_\_ 2<sup>nd</sup> Reading: \_\_\_\_\_

*This application must be submitted in person at the Planning and Development Services Office.*

Legislative Body:     Fiscal Court             Crestwood             LaGrange             Pewee Valley

**General Information:** *(A separate application must be submitted for each individual request.)*

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Planning Commission Docket Number(s): \_\_\_\_\_

Planning Commission Review Date(s): \_\_\_\_\_

Total Site Acreage: \_\_\_\_\_ Parcel ID \_\_\_\_\_

Current Land Use: \_\_\_\_\_ Proposed Land Use: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Proposed Number of Lots/Units: \_\_\_\_\_

**Signatures:**

**Owner(s):**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Applicant(s):** *(if other than owner)*

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Contact:** *(if other than owner)*

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

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**Submittal Checklist:**

- \_\_\_\_\_ 1. Complete Oldham County Planning and Development Services Legislative Body Review Application.
- \_\_\_\_\_ 2. Required Fee of \$300, Notice fees equal to \$5.00 per adjoining property owner, and recording fee of \$50.00.
- \_\_\_\_\_ 3. Mailing Labels for all adjoining property owners, including name and address of all 1<sup>st</sup> tier adjoining parcels (2<sup>nd</sup> tier if plan includes a Zoning Map Amendment request.). 1<sup>st</sup> tier adjoining parcels include all those that border the property, including those across streets and streams. 2<sup>nd</sup> tier parcels include those adjoining 1<sup>st</sup> tier within 500 feet. (\*See note below for PVA directions)
- \_\_\_\_\_ 4. Please provide one reduced copy of the Development Plan (Rezoning) or Preliminary Plan (Major Subdivision) to an 8 1/2" x 11" size.
- \_\_\_\_\_ 5. Photos and other supporting documents. (10 copies)

*\* Accessing PVA information: Property information may be accessed on the internet at [www.oldhampva.com](http://www.oldhampva.com). In order to search for a property, users must select "Tax Payer Info" from the left column then select "Property Search". Once located, users may print the information using the print command on their internet browser. For adjoining property owners or further assistance contact PVA at:: 110 W. Jefferson Street in LaGrange or at (502)222-9320.*