BID FORM – *Court Room Video Recording System*

Oldham County Fiscal Court

Attn: Melissa Horn, County Treasurer
100 West Jefferson Street, Suite 4
LaGrange, Kentucky 40031

Vendor: _____

Address: _____

City, State, Zip: _____ Phone Number: _____

Email:_____

Total "Not to Exceed" Bid Price: $ _____

_____ _____
(Signature / Title) (Date)

Requirements for Bidding (these requirements become part of the contract for successful bidder):

- To be considered for this request, the office of the County Treasurer must receive a complete bid package using this form by *12:00 p.m., Friday, July 17, 2020*.
- Any questions relating to the project should be addressed to Jay McDowell, Technology Producer, prior to the deadline for bid submission. (502) 222-9357 or jmcdowell@OldhamCountyKy.gov.
- Bids should be submitted in a sealed envelope with the company name, street address, bid due date and project name: *"Court Room Video Recording System"* clearly marked. Bids should be delivered to Melissa Horn, County Treasurer, Oldham County Fiscal Court, 100 W. Jefferson Street, Suite 4, LaGrange, KY 40031.
- Change Orders must be used and approved in advance if any price difference is incurred.
- All bids must be signed.
- Successful bidders must be in good standing with the Kentucky Secretary of State, the Kentucky Revenue Cabinet and must not be debarred or excluded from federal work.
- Bids will be opened on July 21,2020, 2:00 p.m. during the regularly scheduled public Fiscal Court meeting.

*Oldham County Fiscal Court reserves the right to waive any irregularities and/or reject any or all bids based on predetermined criteria of: past performance, cost, comprehensiveness of bid proposal, etc.

Bid Specifications:

- System must enable users to quickly and easily view, record and manage video events without extensive IT support.
- Must be able to observe events in real-time or review recorded high definition video.
- Must synchronize audio with existing audio setup.
- Must group up to 11 cameras or encoders together into a single view. Grouped cameras must start recoding together and playback together in a synchronized fashion.
- System must provide eleven (11) HD cameras, switcher audio followed by video, wireless touch pad for room control, thirteen (13) display monitors for under table viewing and 16:8 video switcher.
- Labor, implementation and integration with current system must be included in bid.