

## *Sign Requirements, Allowances, and Calculations*

- Only 2 major identification signs are allowed per place of business only one being separated from the building.
- The height of a sign is measured from the base of the sign at normal average grade to the top of the highest attached component of the sign.
- The sign area is computed as the area of any design/background/or display; frames or supports are not computed in sign area.
- Setbacks for sign placement are measured from the property line, not the edge of pavement.

### About the Planning & Zoning Office:

The Oldham County Planning & Zoning office is a land use agency created by local government to guide the county's physical development. To achieve this, the Planning & Zoning office prepares long range plans to provide for balanced growth. It reviews development proposals for compliance with locally adopted plans and regulations. It monitors development activity and requires conformance through property code enforcement.



### Mission Statement:

The Oldham County Planning and Zoning Department provides exceptional customer service while furnishing advice and technical expertise to assist:

- Citizens
- Public Agencies; and
- Elected and Appointed Officials

Our department serves the community with integrity and high ethical and professional standards.

Our department focuses our efforts on a long term commitment to:

- Economic Vitality
- Environmental Integrity; and
- Quality Design and Development

## *Sign Permits*



## *Oldham County Planning and Zoning*

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## How do I Apply for a Sign Permit?

**Note:** Please see Board of Adjustments and Appeals Brochure if a Variance or Conditional Use is needed.

1. Pick up an Application from the Planning and Zoning Office.
2. Verify your zoning information, in person, at the Planning and Zoning office. Consult with planning staff to review sign ordinance and applicable regulations.

3. Collect all of the required information listed on the Application Checklist.

4. Submit all of the Materials to the Planning and Zoning Office. Submit required fee upon completion of sign permit review.

5. Obtain sign permit from Oldham County Building and Inspections 1-2 weeks after permit submittal.

6. Sign permits fee: \$25 or 1\$ per square foot; minimum charge \$25.

Oldham County Building and Inspections

202-222-3967-Office

## Types of Signs Permitted

### Freestanding Sign:

Any non moveable sign not affixed to a building. Freestanding signs may include pole signs, ground signs, billboard signs, bench signs, monument signs, off-premise signs, and on premise signs.

### Projecting Sign:

A sign that is wholly or partly dependent upon a building for support and that projects more than twelve inches from such building. Projecting signs may include hanging signs, suspended signs, awing signs, canopy signs and marquee signs.

### Roof Sign:

A sign that is displayed above the eave, parapet or deck line of a roof and under the peak of a building or roof.

### Wall Sign:

A sign fastened to or painted on the wall of a building or structure.

### On-Premise Sign:

Any sign identifying or advertising a business, person, activity, goods, products, or services located on the premises where the sign is installed and maintained.

### Off- Premise Sign:

A sign that directs attention to a business, commodity, service, or entertainment conducted, sold, or offered at a location other than the premises on which the sign is located

## Temporary Sign Permits

A temporary sign permit shall be obtained prior to the placement of any combination of signs, banners, posters, pennants, portable signs, flags, inflatable devices, or other similar devices used for commercial promotional purposes. The Planning and Zoning Office reserves the right to revoke a temporary sign permit at any time.

Permits are issued for a maximum of 30 days – 100% of the sign area is allowed per the applicable zoning district.

## How do I apply for a Temporary Sign Permit?

1. Pick up an application from Planning and Zoning.

2. Verify Zoning

3. Collect all information on the Application Checklist.

4. Submit application to Planning and Zoning for Review.

5. Submit fee upon completion of review.

6. Obtain sign permit from Building and Inspections (Allow 1-2 weeks).

7. Temporary Sign permits fee: \$25.00