



Oldham County Planning and Zoning
Landscape Plan Submittal Requirements
Division 300 of the Oldham County Comprehensive Zoning Ordinance

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General Information:

Name of applicant(s): _____

Applicant(s) contact information: _____

Project address: _____

Project name: _____

City: _____

Is the project within the historic district of LaGrange? _____

Total site acreage: _____

Current zoning: _____

Proposed zoning: _____

Parcel #: _____

Are existing trees and vegetation to be used to meet landscaping requirements? _____

Does the development plan include new buildings, structures, and vehicle use areas (VUAs)? _____

For existing developments, will the development plan increase/expand the existing buildings, structures, and/or VUAs by 20% or more? _____

If so, is the area of increase/expansion 1000 square feet or more? _____

Is a waiver from the requirements of Division 300 of the Comprehensive Zoning Ordinance requested? _____ If so, see page 2 of this form.

Type of submittal:

- _____ **Initial Submittal of Landscape Plan**
- _____ **Concept Landscape Plan** (recommended for sites of 5 acres or more)
- _____ **Resubmitted/Revised Landscape Plan**
- _____ **Amended Landscape Plan**
- _____ **Final Landscape Plan**



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Waiver Requests:

If there are waivers requested from the Landscaping Regulations in Division 300 of the Oldham County Comprehensive Zoning Ordinance, attach a list including each waiver and from which section of the Landscaping Regulations the waiver is requested.

It is not the intent of Division 300 to discourage innovative, aesthetically pleasing landscaping design. Thus, the developer may choose to submit a Landscape Plan that conforms to the spirit and intent of this Division, while varying from its specific requirements. The Landscape Plan must be deemed a substantial improvement over the minimum requirements of the Division by the Commission staff.

As per Section 300-150.3, the Commission may grant waivers from the requirements of Division 300.



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Submittal Checklist:

Landscaping Plan submittal:

- _____ Initial submittal of Landscaping Plan
 - * 1 copy required
- _____ Concept Landscaping Plan (recommended for sites of 5 acres or more)
 - * 1 copy required
- _____ Resubmitted/Revised Landscaping Plan
 - * 1 copy required
- _____ Amended Landscaping Plan
 - * 1 copy required
- _____ Final Landscaping Plan
 - * 3 copies required
- _____ Final Landscaping Plan where waiver(s) from Division 300 is requested
 - * 18 copies required

Fee submittal:

Landscaping Plan Review Fee: \$80/hour of consultant work; approved by Fiscal Court on June 4, 2008

For Site Plans, Rezoning/Development Plans, and PUDs, the following is an estimated fee for landscape plan review and is due at the time of application*:

1 acre or less: \$320

For each additional acre **OR** fraction thereof: \$80/per acre

(Note that the total fee is not to exceed \$960)

Please show calculations of the fee required based on the type of submittal and number of acres:

*Actual fee may be more or less than the above estimated fee and is subject to adjustment once the landscape plan review is complete.



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Landscape Plan checklist as per Section 300-140:

(Note this is a checklist only; see detailed Landscaping Plan requirements found in Section 300-140)

Check each item below to indicate it has been completed on the plan.

TITLE BLOCK

- Name and address of applicant
- Project name and full site address
- Property owner name
- Company/individual preparing the landscape plan
- Graphic and written scales
- Total area of site
- Land use/ zoning district
- Parcel number
- North arrow
- Date

VICINITY MAP

- Map must clearly identify the site

SCALED DEVELOPMENT PLAN

- 50 scale or greater
- Two (2) foot contour intervals
- Existing and proposed property lines (metes and bounds)
- Easements
- Proposed and existing buildings, structures and walks
- Interior Landscape Areas, including total square footage
- Vehicle Use Areas (VUAs), including total square footage of the VUA, the # of parking stalls, driveways, service areas, drainage outlets
- Utilities, above and below ground
- Plants and landscape materials, keyed according to Plant Schedule
- Rights-of-Way
- Adjacent property owners
- Adjacent land uses/zoning districts



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Landscape Plan checklist as per Section 300-140 (continued):

Check each item below to indicate it has been completed on the plan.

SCALED DEVELOPMENT PLAN

- Existing trees and vegetation that are to be retained to meet landscape requirements; calculations to meet requirements of Section 300-110
- Tree Preservation and Protection Plan, if applicable
- Existing significant trees that are to be removed; note species and caliper
- Irrigation systems, if applicable
- Screening for dumpsters and service structures
- Planting note as required in Section 300-140.2.j.
- Calculations that address the size of the VUAs and Interior Landscaping Areas as required by Section 300-080
- Property Perimeter Landscape Buffer Area calculations in accordance with Section 300-050
- Vehicular Use Area Perimeter Landscape Buffer Area calculations in accordance with Section 300-060 & 300-070

PLANT SCHEDULE

- Plant key
- Botanical and common plant name
- Species of plant
- Installation size
- Mature plant size
- Evergreen notation
- On-center spacing dimensions (where applicable)
- Quantities
- Planting notes

PROFESSIONAL CERTIFICATION

- Plan prepared and signed and/or sealed by a landscape architect or a KY Certified Nurseryman (applicable to sites with VUAs accommodating 40 or more vehicles or of a size over 12,000 square feet)