

Temporary Guidance for Neighborhood/Developer Meetings

In response to the outbreak of the COVID-19 virus, Oldham County Planning & Development is issuing temporary guidance while the County is in a declared State of Emergency (March 17, 2020). It is important to note this guidance is only in place to promote social distancing efforts and it will not become permanent. This guidance does not change any County ordinances.

The following alternative neighborhood meeting requirements have been put in place to ensure public participation and input:

- Option 1
 - In-person neighborhood meeting
 - Virtual meeting
 - Comment/question form
- Option 2
 - Virtual meeting
 - Comment/question form

In-person neighborhood meetings shall observe the proper social distancing requirements as outlined by the Governor.

Each property owner notice shall include a question/comment form that includes a comment deadline for those who wish not to participate in the in-person meeting or virtual meeting. Public comment deadline shall be two (2) days prior to the neighborhood meeting date. The applicant shall respond, in writing, no later than three (3) days after the neighborhood meeting date. See attached example.

Each property owner notice shall also include a Virtual Neighborhood Meeting Participant Request form. Request forms are due not later than two (2) days prior to the neighborhood meeting date.

Neighborhood meeting notices shall clearly state the process for the meeting. See attached example.

A summary of all meetings, comment sheets with responses, and attendance log shall be submitted to staff as part of the zoning map amendment and/or subdivision application process as outlined in the Oldham Zoning Ordinance.