



Oldham County Planning and Development Services
Application for Technical Review Committee

For Staff Use Only:

Date: _____ Docket No: _____ Staff: _____ Fee: _____

This application must be submitted in person at the Planning and Zoning Office.

General Information: *(A separate application must be submitted for each individual request.)*

Name of Applicant(s): _____

Project Address: _____

Project Name: _____

Pre-Application Conference Date: _____

Requesting Approval of : ☐ Rezoning ☐ Preliminary Subdivision Plan ☐ Revised Plan ☐ Other

City: _____ Is the project within the incorporated city limits? _____

Total Site Acreage: _____ Parcel ID _____

Current Land Use: _____ Proposed Land Use: _____

Current Zoning: _____ Proposed Zoning: _____

Current Subdivision Name: _____ Proposed Subdivision Name: _____

Signatures:

Owner(s):

Name: _____ Signature: _____

Address: _____

Phone: _____ Email Address: _____

Applicant(s): *(if other than owner)*

Name: _____ Signature: _____

Address: _____

Phone: _____ Email Address: _____

Contact: *(if other than owner)*

Name: _____ Signature: _____

Address: _____

Phone: _____ Email Address: _____

100 West Jefferson Street ~ LaGrange, Kentucky

Ph: 502-222-1476 Fax: 502-222-3213

www.oldhamcountky.gov

Technical Review Committee
(Page 2)

Submittal Checklist:

- _____ 1. Complete Oldham County Planning and Zoning Technical Review Committee Application.
- _____ 2. Required TRC Fee of \$300, and Notice fees equal to \$5.00 per adjoining property owner.
- _____ 3. Mailing Labels for all adjoining property owners, including name and address of all 1st tier adjoining parcels. 1st tier adjoining parcels include all those that border the property, including those across streets and streams. (*See note below for PVA directions)
- _____ 4. Property information for the project location as listed by the Property Valuation Administration (PVA). (*See note below for PVA directions)
- _____ 5. A copy of the current recorded deed along with any applicable easement deeds or maintenance agreements. Include any surveys of the property, if available.
- _____ 6. Twenty copies of a Development Plan (Rezoning) or Preliminary Plan (Major Subdivision) including the required components listed in the attached plan checklist.
(Maximum size of 30" x 42")
- _____ 7. Please provide reduced copies of the plan to an 8 1/2" x 11" size, one for each adjoining property owner.
- _____ 8. Photos and other supporting documents. (10 copies)
- _____ 9. Review comments from the appropriate agencies. (See the attached list for agency contact information) *Note: Only the Conservation District letter is required at time of application.*
- _____ 10. Must include information from neighborhood meeting with TRC application.

** Accessing PVA information: Property information may be accessed on the internet at www.oldhampva.com. In order to search for a property, users must select "Tax Payer Info" from the left column then select "Property Search". Once located, users may print the information using the print command on their internet browser. For adjoining property owners or further assistance contact PVA at:: 110 W. Jefferson Street in LaGrange or at (502)222-9320.*

Technical Review Committee
(Page 3)

Review Agency Contact Information:

Appropriate Hwy. Department

Kentucky Transportation Cabinet
ATTN: Steve Tucker
8310 Westport Road
Louisville KY 40242
(502) 210-5400 Fax: (502) 210-5494

Oldham County Engineer
ATTN: Beth Stuber
100 West Jefferson St.
LaGrange KY 40031
(502) 222-1476

LaGrange Public Works
ATTN: Keith Crowder
115 Home Way
LaGrange KY 40031
(502) 222-8954

Health Department

Oldham County Health Department
ATTN: Todd LaFollette
1786 Commerce Pkwy.
LaGrange KY 40031
(502) 222-3516

Natural Resources Conservation District

Natural Resources Conservation Services
ATTN: Kurt Mason
4233 Bardstown Road, Suite 100A
Louisville KY 40218
(502) 222-5123 (LaGrange)
(502) 499-1900 (Louisville)

AT&T

AT&T
ATTN: Karen Ising
3719 Bardstown Road – 2nd floor
Louisville KY 40218
(502) 454-8665

Appropriate Electric Company

Kentucky Utilities Company
ATTN: Paula Clifford/Patrice Niles
1100 Main Street
Shelbyville KY 40065
(502) 633-9459 Fax: (502) 633-4875

Louisville Gas & Electric Co.
ATTN: Bob Wagner
6900 Enterprise Drive
Louisville KY 40214
(502) 364-8228 Fax: 364-8377

Shelby Energy Cooperative
ATTN: Brenden Simmons
PO Box 309
Shelbyville KY 40065
(502) 633-4420

Subdivision and Street Names

Oldham County GIS (Addressing)
ATTN: Matt Tolar
100 W. Jefferson
LaGrange KY 40031
(502) 222-1476 Fax: (502) 222-3213

Oldham County Police Department
ATTN: Chief Greg Smith
1855 N. Hwy. 393
LaGrange, KY 40031
(502) 222-1300 Fax: (502) 222-5490

Appropriate Water District

Oldham County Water District
ATTN: Russ Rose
PO Box 51
Buckner KY 40010
(502) 222-1690

LaGrange Utilities Commission
ATTN: John Bennett
412 E. Jefferson Street
LaGrange KY 40031
(502) 222-9325

Louisville Water Company
ATTN: Chris Keil
550 South Third Street
Louisville KY 40202
(502) 569-3600

Appropriate Sanitation District

LaGrange Utilities Commission
ATTN: John Bennett
203 South Walnut Street
LaGrange KY 40031
(502) 222-9325

Oldham County Environmental Authority
ATTN: Ed Basquill
700 West Jefferson Street
LaGrange KY 40031
(502) 225-9477 Fax: 225-9468

Metropolitan Sewer District
ATTN: Jim Bobbitt
700 West Liberty Street
Louisville, KY 40203
(502) 540-6000

Appropriate Fire District

Ballardsville Fire Department
ATTN: Stephen Fante
4604 South Hwy. 53
Crestwood KY 40014
Cell (502) 643-6910/269-0226

Harrods Creek Fire Department
ATTN: Chris Aponte/Dell Marsteller
8905 Hwy 43
Prospect KY 40059
(502) 228-1351

LaGrange Fire Department
ATTN: Keith Smith
309 N. First Avenue
LaGrange, KY 40031
(502) 222-1143

South Oldham Fire Department
ATTN: Eddie Turner
PO Box 245 (6310 Old LaGrange Rd.)
Crestwood, KY 40014
(502) 241-8992

Pewee Valley Fire Department
ATTN: Bob Hamilton
8607 Foley Avenue
Pewee Valley KY 40056
(502) 241-0025

Worthington Fire Department
ATTN: Kevin Groody
9514 Featherbell Boulevard
Prospect, KY 40059
(502) 241-9366

Westport Fire Department
ATTN: David Pendleton
PO Box 77 (6407 Fourth Street)
Westport KY 40077
(502) 222-7078

North Oldham Fire Department
ATTN: David Stoltz
PO Box 3 (8615 West Hwy. 42)
Goshen KY 40026
(502) 228-1447

Oldham County Board of Education

Oldham County Board of Education
ATTN: Tim Pfaff
1800 Button Lane
LaGrange, KY 40031
(502) 222-9337

Traffic Consultant

Diane Zimmerman
11940 US 42, Suite 1
Goshen, KY 40026
(502) 228-0393 Fax: (502) 228-0393

(502) 241-3500

Technical Review Committee
(Page 4)

Development Plan Checklist for rezoning applications not involving a Major Subdivision:

Title Block

- _____ Name and Address of Person or firm who prepared the plat
- _____ Name and Address of Property Owner
- _____ Date of Preparation (Dates of All Revisions)
- _____ Graphic and written scales

Vicinity Map

- _____ North Arrow
- _____ Sketch Map (showing the relative location of the proposed subdivision to surrounding streets unless the location is clearly shown on the plat itself)

Streets

- _____ Location, names and dimensions (ROW) of abutting streets or private roads
- _____ Name (if any), pavement width and ROW width of proposed and existing streets, driveways and parking areas.

Parcels

- _____ Boundary lines for all parcels
- _____ Bearings and dimensions for all boundary lines
- _____ Proposed building lines showing the distance setback from the street ROW
- _____ Lines showing the intersection of adjoining parcels to the site

Utilities

- _____ Location and size of water mains, sanitary sewers, gas lines, fire hydrants, electric and telephone poles or underground wires.
- _____ Location and purpose of easements

Natural Features

- _____ Areas of substantial existing trees including a general description of their type and size
- _____ Lakes, ponds, marshes, wetlands, soil types (for sites served by septic systems)
- _____ Areas of steep slope (over 30%)
- _____ Other natural features which might affect the design of the subdivision.
- _____ 5 ft. contour lines (Development in the CO-1 district require 2 ft. contour lines)

Buildings

- _____ Notation of existing manmade features such as houses, barns, outbuildings, fence rows, driveways, cemeteries and other manmade features.
- _____ Notation indicating which features remain and which features are to be removed
- _____ Location, height, floor area and arrangement of proposed buildings.

Drainage

- _____ Location of proposed drainage facilities, including watercourses and existing drainage facilities
- _____ Notation regarding the location and elevation of the 100 year floodplain
- _____ location of any proposed storm water detention basin and/or stream relocation
- _____ Notation of storm water flow

Adjacent Property

- _____ Location and ownership of all adjoining property
- _____ Sanitary sewers, street grades and other facilities
- _____ Provisions for screening, buffering and landscaping

Site Statistics

- _____ Total Acreage in subdivision
- _____ Acreage in street ROW
- _____ Number of Single-Family Lots
- _____ Existing zoning (total area)
- _____ Proposed zoning (total area)
- _____ Amount of open space
- _____ Lot coverage
- _____ Number of parking spaces required and provided

Legend

- _____ Graphical and written explanation of all symbols and labels

Variances and Waivers

- _____ Proposed waivers from the subdivision regs (individually listed and noted)
- _____ Proposed variances from the zoning regs (individually listed and noted)

Technical Review Committee
(Page 6)

Preliminary Plan Checklist for applications involving a Major Subdivision:

Title Block

- _____ Name and Address of Person or firm who prepared the plat
- _____ Name and Address of Property Owner
- _____ Date of Preparation (Dates of All Revisions)
- _____ Graphic and written scales

Vicinity Map

- _____ North Arrow
- _____ Sketch Map (showing the relative location of the proposed subdivision to surrounding streets unless the location is clearly shown on the plat itself)

Streets

- _____ Location, names and dimensions (ROW) of abutting streets or private roads
- _____ Name and ROW width of proposed streets and existing adjacent streets
- _____ Street grades and elevations at street intersections
- _____ Typical cross section of proposed streets
- _____ Any access points designated for use by construction vehicles

Lots

- _____ The proposed lot layout showing the location and distances for lot lines
- _____ Parcel areas
- _____ Lot numbers
- _____ Boundary lines for all parcels
- _____ Bearings and dimensions for all boundary lines
- _____ Proposed building lines showing the distance setback from the street ROW
- _____ Lines showing the intersection of adjoining parcels to the site

Existing Utilities

- _____ Location and size of water mains, sanitary sewers, gas lines, fire hydrants, electric and telephone poles or underground wires.
- _____ Location and purpose of easements

Public and Non-Public Sites

- _____ Name, acreage and proposed use of any parcels to be conveyed or held for public use, for joint use of property owners, or for non-public uses (such as multi-family dwellings, shopping centers or churches, but not including single family dwellings)

Natural Features

- _____ Areas of substantial existing trees including a general description of their type and size
- _____ Lakes, ponds, marshes, wetlands, soil types (for sites served by septic systems)
- _____ Areas of steep slope (over 30%)
- _____ Other natural features which might affect the design of the subdivision.
- _____ 5 ft. contour lines (Development in the CO-1 district require 2 ft. contour lines)

Manmade Features

- _____ Existing manmade features such as houses, barns, outbuildings, fence rows, driveways, cemeteries and other manmade features which might affect the design of the subdivision
- _____ Notation indicating which features remain and which features are to be removed

Drainage

- _____ Location of proposed drainage facilities, including watercourses and existing drainage facilities
- _____ Notation regarding the location and elevation of the 100 year floodplain
- _____ location of any proposed storm water detention basin and/or stream relocation
- _____ location of nearest off-site drainage facility, including culvert size and/or natural body of water
- _____ Notation of storm water flow

Adjacent Property

- _____ Location and ownership of all adjoining property
- _____ Sanitary sewers, street grades and other facilities
- _____ Potential street layout for adjacent properties owned by the developer

Site Statistics

- _____ Total Acreage in subdivision
- _____ Acreage in street ROW
- _____ Number of Single-Family Lots
- _____ Amount of other land uses (number of apartment units, patio homes, etc.)
- _____ Minimum lot size
- _____ Existing zoning (total area)
- _____ Proposed zoning (total area)
- _____ Amount of open space
- _____ Lot coverage
- _____ Number of parking spaces required and provided

Legend

- _____ Graphical and written explanation of all symbols and labels

Variances and Waivers

- _____ Proposed waivers from the subdivision regs (individually listed and noted)
- _____ Proposed variances from the zoning regs (individually listed and noted)