



Oldham County Planning and Development Services
Road Encroachment for Utility Installations Application

\$50.00 FEE

Applicant Information:

Date: _____ Estimated Completion Date: _____

Company Name: _____

Contact Person: _____ Phone Number: _____

Emergency/After Hours Name: _____ Phone Number: _____

Address: _____

City, State, Zip Code: _____

Location of Requested Encroachment: _____

TYPE OF ENCROACHMENT:

Underground Electrical: _____ Water Line: _____

Overhead Electrical: _____ Gas Line: _____

Telephone: _____ Sanitary Sewer: _____ Other: _____

Read and Sign Pages 1 and 2

APPLICANT SIGNATURE: _____

-----**DO NOT WRITE BELOW THIS LINE**-----

Oldham County Representative: _____ Date: _____

\$50.00 Fee Paid: YES / NO Cash/Check Number: _____

Remarks: _____

Based on the Oldham County Fiscal Court Requirement, this permit is issued to

_____ to place a utility line within the right-of-way of

_____ in Oldham County, Kentucky.

ENCROACHMENT REQUIREMENTS
CONDITIONS OF APPROVAL

1. **BEST MANAGEMENT PRACTICES FOR CONSTRUCTION ACTIVITIES [I.e. SILT FENCE, ROCK CHECK DAMS, SEDIMENT BASINS, ETC.] MUST BE PROPERLY INSTALLED AND MAINTAINED OPERATIONAL THROUGHOUT THE DURATION OF THE PROJECT, UNTIL FINAL SOIL STABILIZATION IS COMPLETE.**

2. **THE PERMIT HOLDER AGREES IF THE UTILITY IS PLACED UNDER THE ROADWAY, TO PLACE THE UTILITY IN A SLEEVE. THE SLEEVE IS TO HAVE THE STRENGTH OF SCHEDULE 40 PLASTIC PIPE OR EQUIVALENT. THE UTILITY LINE SHALL BE A MINIMUM OF 2 FEET BELOW A NORMAL DITCH LINE OR IN A ROADWAY FILL SECTION, 3 FOOT BELOW THE EDGE OF PAVEMENT.**

3. **IF THE TRAVEL WAY NEEDS TO BE SEVERED, THE TRENCH SHALL BE SAW CUT AT A MINIMUM 6 INCHES WIDER THAN THE SLEEVE AND BACKFILLED WITH DGA AND MECHANICALLY TAMPED. THE BITUMINOUS SURFACE SHALL BE A MINIMUM OF 5 INCHES BINDER ASPHALT OR GREATER.**

4. **IF THE UTILITY IS NOT BEING PLACED UNDER THE TRAVEL WAY, THE LINE SHALL BE PLACED A MINIMUM OF 2 FEET BELOW A NORMAL DITCH LINE OR 3 FOOT BELOW THE PAVEMENT EDGE IN A FILL SECTION.**

5. **THE PERMIT HOLDER AGREES TO BE TOTALLY RESPONSIBLE FOR THE UTILITY AND AGREES TO MAKE ANY ADJUSTMENTS AT THE HOLDERS COST, REQUIRED BY OLDHAM COUNTY FOR CURRENT OR FUTURE CONSTRUCTION OR MAINTENANCE OF THE ROAD.**

6. **COUNTY ROADS HAVE A WEIGHT LIMIT OF 55,000 POUNDS, UNLESS OTHERWISE NOTED.**

7. **NOTIFY THE COUNTY ROAD DEPARTMENT AND THE COUNTY ENGINEERS OFFICE (3) THREE DAYS IN ADVANCE OF ANY WORK WITHIN THE RIGHT-OF-WAY OF ANY COUNTY MAINTAINED ROAD.**

APPLICANT SIGNATURE: _____

DATE: _____