

DAMAGE SURVEY REPORT INSTRUCTIONS

Follow instructions and complete the Damage Survey Report. Return completed report to: Tina Schindler at Oldham County Emergency Management by Email: tschindler@oldhamcountyky.gov or FAX: 502-222-0380

**** COMPLETION OF THIS REPORT DOES NOT GUARANTEE FEMA ASSISTANCE****

INCIDENT: Tornado Date of Incident: April 29, 2017
Affected Area: Goshen / Prospect, KY KYEM Incident #: 20172028

Purpose: The KyEM-551 is used to gather data resulting from a significant incident. The data is one of the sources used to determine if a major disaster declaration request will be made.

General Procedure: The KyEM-551 is completed in original only by the person conducting the survey. Completed copies are filed.

Detailed Procedure:

City: Enter the name of the city of the area surveyed

County: Enter the name of the county of the area surveyed

Date: Enter of date of the survey

Type of Disaster: Check the type of incident. If other than a tornado, floor or earthquake, enter incident type in space provided

Damage Survey Team: Enter the names of the Damage Survey Team members

Address: Enter street or road name, name of apartment building, mobile home park, etc. Be specific as possible, using house numbers if available/feasible.

Name of Family: Enter the family's name, if available

Home: Is it the primary residence (residence is the main home most of the year) or secondary residence (used by the family for recreation on weekends, vacations, etc.)

Type: Is it a single-family (SF) or multi-family (MF) dwelling or mobile home (MH)?

Status: Is the home owned or rented by the occupants?

Damage: Using the guidelines shown on the bottom of the form, estimate if damage is: Affected Habitable, Minor, Major or Destroyed

Water Depth: Enter depth of water in feet or inches

Estimated Income: Low, Medium or High. Check estimated income of family.

Insurance: If possible, determine if the dwelling is covered by flood insurance, windstorm, or homeowners insurance.

Incident Number: _____

INDIVIDUAL ASSISTANCE DAMAGE SURVEY REPORT		City: _____ County: _____ Date: _____ Type of Damage: <input type="checkbox"/> Tornado <input type="checkbox"/> Flood <input type="checkbox"/> Earthquake <input type="checkbox"/> Other: _____ Damage Survey Team: _____																		
		Street, Road or Area	Name of Family	Home		Type			Status		Affected Habitable	Uninhabitable				Water Depth			Est. Income	
		Prin.	Sec.	SF	MF	MH	Own	Rent	Min.	Maj.		Dest.	Isolated No Util.	Base- ment	1 st Floor	2 nd Floor	Low	Med	High	

MH's (built before 1977)

- Affected: Received some damage but living unit is still habitable (0 - 6 inches).
- Minor: Damaged and uninhabitable but may be made habitable with minimal repairs (6 inches – 1 foot).
- Major: Damaged and uninhabitable, extensive repairs needed (2 - 4 feet).
- Destroyed: Total loss or damaged to such an extent that repairs are not feasible (over 4 feet).

Homes or (MH's built after 1977)

- Affected: Received some damage but living unit is still habitable (0 - 1 foot).
- Minor: Damaged and uninhabitable but may be made habitable with minimal repairs (1 – 3 feet).
- Major: Damaged and uninhabitable, extensive repairs needed (3 - 4 feet).
- Destroyed: Total loss or damaged to such an extent that repairs are not feasible (over 5 feet).

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